

Dear Medicine Lodge Covid Business Applicant,

We are the Grant Administrators for the CDBG Covid Grants funds for Medicine Lodge. Congratulations on making it to the next phase of the funding process!

In this next step we will need to verify your employees and their household income. Each employee will need to fill out the Employee Certification Form we sent with this letter. This will in no way affect their personal taxes, income, or homelife. This step is to ensure funding goes to businesses that meet the Low to Moderate Income (LMI) limits. Below is a table to follow. If your employee's household income falls below the set limits the State has set for your County, then we will need a copy of their recent tax documents, W2, or paycheck earnings to verify.

No. In Household	LMI Income
1	\$39,800
2	\$42,350
3	\$47,650
4	\$52,900
5	\$57,150
6	\$61,400
7	\$65,600
8	\$69,850

An employee from Ranson Financial will be contacting you to set up a meeting with you. At this meeting, please have all employee surveys and documentation ready. This will help funds get distributed quicker!

If you have any questions, please contact our office!

Thank you for your help and cooperation!

Rose Mary Saunders

Municipal Consultant

Crystal Hinnen

Municipal Consultant

Steve Saunders

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