

PURSUANT TO THE KANSAS OPEN RECORDS ACT, I SUBMIT THE FOLLOWING WRITTEN REQUEST:

1. I request access to copies of the following public records:

\_\_\_\_\_

2. Name of requester: \_\_\_\_\_

3. Address of requester \_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (State) (Zip)

4. Date submitted: \_\_\_\_\_

ACKNOWLEDGEMENT

I hereby acknowledge that I am aware that the Kansas Open Records Act provides:

“The requester does not intend to and will not: (A) Use any list of names of addresses contained in or derived from the records or information for the purpose of selling or offering for sale any property or service to any person listed or to any person who resides at any address listed; or (B) sell, give or otherwise make available to any person any list of names or addresses contained in or derived from the records or information for the purpose of allowing that person to sell or offer for sale any property or service to any person listed or to any person who resides at any address listed.

\_\_\_\_\_  
Requester's Signature

Office Use

1. Form of Identification: \_\_\_\_\_

2. Request: ( ) Granted ( ) Denied ( ) Delayed

3. Fee Charged: \_\_\_\_\_ Copies  
\_\_\_\_\_ Staff Time  
\_\_\_\_\_ Computer Service  
\_\_\_\_\_ Total